**DATE**

**COMPANY**

**CONTACT NAME**

**ADDRESS BLOCK**

Dear **CONTACT FIRST NAME**,

**Bridges Middle School is thrilled to be celebrating 25 years of exceptional learning, and we need your help to commemorate this momentous occasion.**I am writing you today to ask you to make a donation in support of Bridges’ 2024 Auction Gala, our school’s most important fundraiser of the year.  
   
Since 1998, Bridges Middle School has stayed true to its mission, to provide a safe and enriching academic environment where students with learning differences can explore their role in the world as learners and members of the community. We are proud to be the only middle school in Oregon specifically designed for students with learning differences. We understand the unique needs of our students and are committed to creating a safe, nurturing environment where they can thrive academically, emotionally, and socially.   
   
Over 25 years, we know that Bridges has made a lasting impact on the lives of hundreds of students, the dedicated staff members who served them, their parents, grandparents and aunts and uncles who witnessed them blossom and grow at Bridges. On Saturday, April 13, 2024, we will celebrate the amazing people who have been a part of Bridges over the past two and a half decades.

**Bridges Gala – Celebrating 25 Years: Prom Edition**  
**Date**: Saturday, April 13, 2024  
**Time**: Doors Open at 5:30PM | Program Begins at 7PM  
**Venue**: Castaway Portland, 1900 NW 18th Ave, Portland

Bridges Middle School’s annual Auction Gala is our largest fundraiser and raises critical funds that ensure we can continue providing the highest quality education and support to our students. Our event attracts a wide range of business and community support. It is a celebration of our students, staff and their accomplishments. All proceeds directly support financial aid and Bridges’ specialized academic programming.

Since opening in 1998, Bridges’ Board of Directors has been committed to offering substantial Financial Aid funds each year in order to make a Bridges education more affordable for families and dedicates 10% of it’s annual operating budget each year to fulfilling this promise. This critical funding comes from individual and corporate support, in large part through our annual Auction Gala. Without these funding sources, yearly tuition would be out of reach for 35% of Bridges families that benefit from Financial Aid each year.

We hope we can count on you to support our cause by donating to the auction. To that end, enclosed please find an Auction Donation form. This is a wonderful event that sells out every year. It offers a unique opportunity to reach a targeted audience while supporting students who struggle.

Should you wish to make a donation, please complete the enclosed donation form and return it to me, or directly to Bridges Middle School. If you have any questions, please call our office at (503) 688-2922 or e-mail Auction@BridgesMS.org. We are happy to pick up any donated items or paperwork. **Please Note:** **Donations must be received by or before March 1, 2024**.

Thank you very much for your consideration and support. We appreciate your generosity!

Sincerely,

Name   
Parent of Bridges #th Grade Student